

# NOTICE TO CEASE AND DESIST

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Re: Defamation of Character -- For Libel and/or Slander

Dear \_\_\_\_\_,

\_\_\_\_\_ is a respected professional in the community and has spent her life building a positive reputation. Nevertheless, we have been informed that you have been maliciously spreading inaccurate and unfounded information that is damaging to her personal and professional character.

Under the laws in the State of Illinois it is unlawful for an individual to make deliberate statements that intend to harm a person's reputation without factual evidence or based on hearsay.

The defamatory statements include, but are not limited to, the following: \_\_\_\_\_  
\_\_\_\_\_.

**If you do not cease all related statements a defamation of character lawsuit will be commenced against you.**

In addition, this shall serve as a pre-suit letter demanding that you provide us written assurance within \_\_\_ days that you will cease and desist from making further factually untrue statements.

If you do not comply with this cease and desist letter within the aforementioned time period then a lawsuit may be filed in the proper jurisdiction seeking monetary damages as well as pursuing all available legal remedies for your defamation.

Sincerely,

\_\_\_\_\_

# NOTICE TO CEASE AND DESIST

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Re: Cease and Desist from Stalking/Harassment/etc.

Dear \_\_\_\_\_,